

Library Bond Act Grant Applications - Cycle 1

Individual Application Summary

<i>Project Name [Number]</i>	San Mateo Main Library 1016	<i>Current Square Footage</i>	43,640
<i>Applicant</i>	San Mateo, City of	<i>Project Square Footage</i>	93,800
<i>Operating Library Jurisdiction</i>	San Mateo Public Library	<i>Service Area Population:</i>	103,307
<i>Project Type</i>	New Library		
<i>Project Priority</i>	1st	<i>Anticipated Construction Start Date:</i>	2/9/2004
<i>Joint Use Type</i>	Joint Venture		
<i>Multipurpose?</i>	NO	<i>Total Project Amount</i>	\$61,441,516
<i>Leased Site:</i>	NO	<i>State Grant Amount</i>	\$20,000,000

Bond Act Factors [California Code of Regulations Title 5, Section 19998 (a)]

	Rated	Other
<i>Urban/Rural:</i>		[see map]
<i>Population Growth:</i>		39%
<i>Financial capacity of applicant to open and maintain operation of the library (new libraries only):</i>		Yes
<i>Age and Condition of Existing Library:</i>	Poor Condition (= Very Good)	
<i>Inadequacy of the existing library in meeting needs of residents and the response of proposed project to meeting the needs:</i>	Outstanding	
<i>Plan of Service integrates appropriate technology:</i>	Outstanding	
<i>Appropriateness of Proposed Site:</i>	Outstanding	
Overall Rating:		Outstanding

Summary of Review Panel Comments

Population Growth 39.2%

Age and Condition of Existing Facility The existing library was built in 1968 and has not been remodeled. Major deficiencies of the current facility: inadequate space to serve the residents. Services are severely limited because of lack of space.

Needs of Residents/Response of Proposed Project to Needs The needs assessment began in 1995 and has continued to the present, incorporating focus groups, a survey, private and public school stakeholders and design charettes. All segments of the population were included, and literacy needs of Hispanic and Asian populations were noted. The library was built to serve a population of 40,000, and now has a population of 92,400 and a growing student population. The mission of the library encompasses all residents, including students, and the needs assessment validates the need for the joint use project.

The plan of service is well developed and specific to needs of the residents as well as K-12 students. Joint venture project is exceptionally well defined, based on analysis of K-12 needs and experience with the school district in other cooperative programs. There is equitable sharing of staffing and resources, demonstrating a commitment to implementing this program.

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The building program: As the new main library for the system, this project also houses the technical services department as well as administrative offices. The building program is a good follow-through from Needs Assessment and Plan of Service.

The conceptual plans adequately incorporate the requirements of the building program.

Joint use agreement: Other -- Student Research Center The city and school district have a long history of cooperative projects. This is a well-developed agreement, with a targeted audience of 4th and 5th grade students at 13 elementary schools. Annual evaluation is built into the program. School media teachers, administrators, parents, and library personnel are involved in training of teachers, library assistance at school, and public library staff and parents. Directly related to State Curriculum Frameworks and the district's "Every child a reader and writer" project. Each school will have faculty and parent liaison. Hours of service are from 3:00-8:00 PM as well as Saturdays and Sundays. Computer training rooms also provided when needed. Each jurisdiction is assigning staff and trained volunteers to the project. The agreement is contingent on receipt of grant funds - there is currently no current space to provide this service.

Plan of Service Integrates Appropriate Technology Technology is integral to the delivery of library service for this project, including use of technology to enable staff to assist users where they are located in the building, automatic patron check-in as well as check-out of materials, an automated behind-the-scenes check-in system, and Internet training for all ages. The plan provides for Internet access, school curriculum related databases, bilingual instruction, literacy programs, self-checkout, training, workstations for hearing and sight impaired, computer labs, video/computer projection systems, 24/7 reference, wireless cabling, and use of PDAs to access library resources, and online homework assistance.

Appropriateness of Proposed Site The site is accessible by automobile, bicycle, bus, and on foot, with a bus stop less than one block away. A26It is located in downtown San Mateo, between retail shops/restaurants and a neighboring residential area. While over half the parking is located off-site, it is within 500' of the entrance, which is required due to the land-locked nature of the downtown area. While the new library is to be built on the existing site, a full-blown site selection process was followed before deciding to maintain the current library location.

Financial Capacity The applicant has committed to the on-going operation of the completed library.